



**WJFF Radio Catskill Board of Trustees DRAFT
Meeting Minutes of the Finance Committee
May 20, 2026 at 8:30 am**

Meeting Location (Online Meeting)

Approved on

Committee Members Present: Katie Childs, Barb Demarest, Brett Hogancamp, Donald Almquist

Committee Members Absent: Peter Madden

Staff Present: Tim Bruno

Members of the Public Present: None

Katie called the meeting to order at 8:33 am

Katie reviewed notes on Income and Expenses shared with the committee in advance:

- Underwriting revenue increasing toward budget
- Underwriting deck for proposals to governmental/tourism prospects has not been done yet
- Additional charge received from NETA but worth costs
- Drawing down inventory of Anniversary merch. May use as premiums for next fund drive. Ordering new merch for busy summer season
- Board giving line has not moved yet

Katie reviewed projected Income and Expenses for Radio Catskill budget additions (building repairs and upgrades, salary, electricity, website maintenance, and RC application) as well as consolidation for WIOX.

- Due to likely timing of the merger, WIOX donations, underwriting, and events has been reduced.
- Assets transfer value also reduce
- Costs for WIOX software and website port over increased

- Simulcast equipment is coming in at slightly more than the \$50k expected.
Installation has not yet begun
- One time legal fees included

The Committee went into Executive Session at 8:54 and exited at 9:01 to discuss a confidential financial matter (Almquist/Childs)

Tim raised the question of the timing of the hire of the 2 new part time positions planned for the WIOX merger suggesting the committee/board consider moving the hiring to July instead of October. Job descriptions are written. Recruiting and training would then take place over the summer.

Since the next Board Meeting is not until mid June, Katie will discuss with Pete a possible emergency meeting to discuss hiring and budget adjustments. One week notice to the Board is required.

Katie discussed membership and procedures for next year's Finance Committee. All current members are willing to continue. Katie suggested a working session for review of financials each month and there was interest in cycling responsibility for creating monthly notes once a training session or two take place.

The meeting was adjourned at 9:22 (Hogencamp/Demarest)

Submitted by Barbara Demarest